



FELLOW DISCIPLINE POLICY

POLICY: The Canadian Academy of Engineering shall have a policy which sets forth the discipline process for Fellows.

RATIONALE: According to Section 5.05 of By-Law no. 1 of the Canadian Academic of Engineering (CAE), the CAE may suspend or expel members. This policy sets forth this discipline process, and applies to all members of the CAE as well as to Emeritus Fellows, Honorary Fellows and International Fellows.

The Board shall have authority to suspend or expel any Fellow from the CAE for any one or more of the following grounds:

- (a) violating any provision of the Articles, By-laws, or written policies of the CAE;
- (b) carrying out any conduct which may be detrimental to the CAE as determined by the Board in its sole discretion; or
- (c) for any other reason that the Board in its sole and absolute discretion considers to be reasonable, having regard to the purposes of the CAE.

PROCEDURE:

The Executive of the Board will receive information concerning the grounds for suspending or expelling a Fellow. The Executive of the Board will present this information to the Board. When the Board determines that based on this information, a Fellow should be suspended or expelled from the CAE, the discipline process will be as follows:

- The Executive Director will communicate this decision and its reasons to the Fellow.
- The Fellow will have 20 calendar days (inclusive) to make a written submission to the Executive Director in response to this decision.
- In the event that no written submissions are received by the Executive Director, the Executive Director may proceed to notify the Fellow that the Fellow is suspended or expelled from membership in the CAE.
- In the event that written submissions are received in accordance with this section, the Board will consider such submissions in arriving at a final decision and shall notify the Fellow concerning such final decision within a further 20 calendar days (inclusive) from the date of receipt of the submissions.
- The Board's decision shall be final and binding on the Fellow, without any further right of appeal.

Approved by the CAE Board of Directors on 20 November 2018.