

**DRAFT MINUTES**  
**BOARD Meeting AND TELECONFERENCE**  
**29 November 2017 – 12:00 to 14:00 EST**

**Participants:** D. Ruth (in Ottawa), B. Burlton (in Ottawa), T. Dawe, P. Lortie, P. Mascher, Y. Beauchamp, J. Montufar, P Frise, K. Goheen (in Ottawa), K. Keating (joined at 12:17pm)

**Regrets:** P. Mascher, E. Isaacs, A. Corbould

**Staff:** C. Frantz (in Ottawa).

- 1) Opening Remarks / Agenda Approval**
- 2) Agenda Approval**
- 3) Approval of Consent Agenda**

***Consent Agenda***

- a. Board Meeting - 26 June 2017 – Approval of minutes
- b. Board Meeting – 26 June 2017 – Action items Review
- c. Executive Meeting – 22 November 2017 – Action Items Review
- d. Finance
  - i. Unpaid Fees
  - ii. 2017 Budget/Actual YTD and projections for 2017 FYE
  - iii. Investment Statement/Summary – 31 October 2017
- e. Local Sections - Progress Report
  - i. Calgary
  - ii. Montreal
- f. Task Force Progress Reports
  - i. Energy Pathways
- g. ED Update
  - i. CAETS
  - ii. Fellowship Nominations
  - iii. Communications
- h. Next Board Teleconference – 30 January 2018

***Regular Agenda***

- 4) Office Administration:**  
K. Goheen provided an update on office management.
- 5) Draft 2018 Budget**

Y. Beauchamp, who had chaired the Finance and Audit Committee meeting held November 23, reviewed the 2018 budget provided by K. Goheen. The 2018 budget was approved.

**6) Fall Showcase**

P. Lortie, chair of the Research Committee, described preliminary plans for a Fall 2018 event.

**7) The Chinese Academy of Engineering**

The report by Axel Meisen on CAE's visit with the Chinese Academy of Engineering on November 8<sup>th</sup> 2017 was included in the package to the Board.

**8) Honours and Awards Committee**

The report from the Honours and Awards Committee, included in the package to the Board, was presented.

**9) CCA Update**

There is a CCA meeting scheduled for the 30<sup>th</sup> of November. D. Ruth noted that the Presidents of the three Member Academies have had informal meetings on the phone regularly in the past and is looking at scheduling these again. D. Ruth reported that CCA have appointed two additional Fellows nominated by the CAE, Nicole Poirier and Sophie D'Amours.

**10) Engineers Canada**

K. Goheen noted that EC is currently without a permanent CEO and are not looking at taking on new collaborative projects for now until they have staffed that position, and completed a current Governance Review. However, resurrecting the Canadian Engineering Leadership Forum has come up between various parties several times over the past five years and may be investigated.

**11) External Conferences**

K. Goheen continues to discuss with the Conference Board of Canada ideas for a second collaborative project

**12) 2018 Annual Meeting update**

K Goheen provided an update on the logistical planning for the 2018 AGM to be held 18 June at the Calgary Petroleum Club.

**13) Other Business**

No other Business

**14) Adjournment**

The meeting was adjourned at 1:09pm