

**DRAFT MINUTES**  
**CAE BOARD Meeting and Teleconference**  
**24 April 2018 – 1200-1400 EDT**

**Participants:** D. Ruth, B. Burlton, T. Dawe, P. Lortie, P. Mascher, K. Keating, E. Isaacs, P. Mascher, Y. Beauchamp, K. Goheen (in Ottawa),

**Regrets:** J. Montufar, P. Frise, A. Corbould

**Staff:** C. Frantz (in Ottawa)

**1) Opening Remarks / Agenda Approval**

D. Ruth welcomed the directors to the call at 12:03 EDT.

The agenda be approved.

**2) Approval of Consent Agenda**

The consent agenda was approved.

**Consent agenda**

- a) Approval of 13 February 2018 Board teleconference minutes
- b) Action items from 13 February 2018 Board teleconference
- c) YTD Financial results and investment performance
- d) Section reports
- e) Executive Director's Report

**3) Finance and Audit Committee**

**a) Audit**

Y. Beauchamp reported on behalf of the Finance and Audit Committee regarding the 2017 audited financial statements.

**b) Recommendation of the Auditor**

Y. Beauchamp recommended that the CAE work with the same auditor next year.

**c) Other items**

The definition of "cash" was changed. There was a discussion of lifetime Fellowship fees.

**4) Nominating Committee Report**

P. Lortie provided an update on open Board and Fellowship Committee positions.

**5) International Committee**

The Board approved the Terms of Reference for a new International Committee and appointed its inaugural members.

**6) Energy Task Force Proposal**

The Board considered a proposal submitted by C. Bowman.

**7) Fellowship Committee  
Election Report**

K. Goheen presented the new elected candidates for 2018. The increased diversity of the new Fellows was noted.

**8) Honours and Awards Committee**

There were discussions concerning the Belfry and Aubin scholarships, an Honorary Fellowship and the Nadeau Award.

**9) CCA**

D. Ruth reported on CCA activity. K. Goheen was asked to meet with the other two Executive Directors to develop a list of changes being asked of the CCA by the CCA Board.

**10) Research Projects**

Reports were received about work with the Conference Board of Canada and a proposed Fall Research Symposium.

**11) CAETS**

Reports were received about a visit from Meridith Ettridge of the RAEng, and a meeting of the CAETS Energy Committee.

**12) Annual Meeting update**

E. Isaacs updated the Board on the status of the AGM and reviewed the confirmed and tentative speakers.

Potential sites for the 2019 AGM were discussed.

**13) Other Business**

No other business was discussed.

**14) Adjournment**

The meeting was adjourned at 1:34 EDT.