

MINUTES (Summary)
CAE BOARD Meeting and Teleconference
18 June 2018 – 0800 to 1000 MDT

Participants: D. Ruth, B. Burlton, T. Dawe, P. Lortie, P. Mascher, E. Isaacs, P. Mascher, Y. Beauchamp, N.Poirier, J. Montufar (by phone) , P. Frise (by phone), K. Goheen
Regrets: A. Corbould, K. Keating, P. Lortie, W. Rosehart
Staff: C. Frantz (in Ottawa)

1. Opening Remarks / Agenda Approval

D. Ruth welcomed the directors to the call at 8:03 MDT. The agenda was approved.

2. Approval of Consent Agenda

The consent agenda was approved.

Consent Agenda

- (a) Board Teleconference – 24 April 2018 – Approval of Minutes
- (b) Board Teleconference – 24 April 2018 – Action items Review
- (c) Executive Teleconference – 4 June 2018 – Action items Review

- (d) Finance

- (e) Local Sections - Progress Report

- (f) Executive Director's Report
- (g) Date of next Board meetings – 11 Sept 2018, 20 November 2018, 30 January 2019, 2 April 2019, 25 April 2019, <td> June 2019

Regular Agenda

3. Draft AGM Agenda

The draft AGM agenda was approved.

4. Finance Committee

There was a discussion about the relatively large percentage of new Fellows opting for Lifetime fees. It was referred to the Finance, Investment and Audit Committee for further study. A proposal to build a new membership database and website was approved.

5. Nomination Committee Report

W. Rosehart has agreed to run for the remaining Board opening. His name will be presented to the AGM for consideration.

6. Fellowship Committee

The conflict of interest policy for the committee was modified. K. Goheen noted that the two newly elected Fellows declined. A discussion about ballot material resulted in the matter being refereed

back to the Fellowship Committee. There was a discussion about the process for dealing with the Fellows who still had not paid their 2018 dues.

7. Honours and Awards Committee

The SAE Scholarships, an Honorary Fellowship, and the Governor General's Innovation Awards were discussed. T. Dawe has agreed to Chair the committee in 2018/109 and four Fellows have agreed to join it.

8. Research Projects

An update on the proposed Fall Symposium was made. A proposal from the Energy Pathways group was presented.

9. CCA

The items discussed here were Funding under the cooperation agreement, nominations to the CCA Board of Governors and a re-statement of the CCA Mission.

10. International Committee

P. Mascher updated the Board on activity, including the next CAETS meeting and discussions with the Chinese Academy of Engineering.

11. Annual Meeting Update

An update on the 2018 AGM was provided. The Board decided that planning should commence to hold the 2019 AGM on 21 June 2019 in Quebec City.

13: Other Business

No other business.

14: Adjournment

10:01 adjourned.