

**DRAFT MINUTES**  
**BOARD Meeting AND TELECONFERENCE**  
**13 February 2018 – 13:00 to 14:00 EST**

**Participants:** D. Ruth, B. Burlton, T. Dawe, P. Lortie, Y. Beauchamp (joined at 1:17), K. Goheen (in Ottawa), E. Isaacs, A. Corbould, P Frise

**Regrets:** J. Montufar, P. Mascher, K. Keating

**Staff:** C. Frantz (in Ottawa)

**1) Agenda Approval**

It was MOVED by P. Lortie for approval; seconded by T. Dawe that the agenda be approved. **CARRIED.**

**2) Approval of Consent Agenda**

It was MOVED by B. Burlton for approval; seconded by E. Isaacs that the consent agenda be approved. **CARRIED.**

***Consent Agenda***

- a) Approval of 30 January 2018 Board Meeting and Teleconference Minutes
- b) Action Items from 30 January 2018 Board Meeting and Teleconference
- c) Date of next Board meeting – 3 April 2018

***Regular Agenda***

**3) Research Committee**

The content and schedule for a public policy symposium to be held in the Fall of 2018 was reviewed and approved. The Board approved up to \$20,000 to be spent on planning. The terms of reference for the Technical Committee were approved. The terms and membership for the Chair of the symposium was discussed.

**4) Other Business**

No other business was discussed

**5) Adjournment**

The meeting was adjourned at 2:01pm