

MINUTES (Summary)
CAE BOARD Meeting and Teleconference
11 September 2018 – 1000 to 1200 EDT

Participants: E. Isaacs, D. Ruth, T. Dawe (left the call at 11:03), J. Montufar (left call at 12:45), P. Frise K. Goheen (in Ottawa), K. Keating, , P. Mascher (attended at 10:11), Y. Beauchamp (attended at 10:29), B. Rosehart, N. Poirier.

Regrets: B. Burlton

Staff: C. Frantz (in Ottawa)

1) Opening Remarks / Agenda Approval

E. Isaacs welcomed the Directors to the call at 10:01 am. The agenda was approved.

2) Approval of Consent Agenda

The consent agenda was approved.

Consent Agenda

(a) Board Teleconference – 18 June 2018 – Approval of Minutes

(b) Board Teleconference – 18 June 2018 – Action items Review

(c) Executive Teleconference – 4 September 2018 – Action items Review

(d) Finance

(e) Local Sections - Progress Report

(f) Executive Director's Report

(g) Date of next Board meetings – 20 November 2018, 30 January 2019, 2 April 2019, 25 April 2019, <tbd> June 2019

3) Fellowship Survey.

E. Isaacs and K. Goheen reviewed the survey results.

4) Fellowship Committee Report

There was a discussion concerning the editing of poorly written citations before they are placed on the ballot. K. Goheen discussed the new online nomination form. K. Goheen discussed his efforts at encouraging the nomination of prominent Canadian engineers. K. Goheen discussed a new fellow who accepted their invitation after the AGM. There was a discussion about a new policy for discipline of Fellows.

5) Finance Committee

There was a discussion of Lifetime fees, the contract extension for Flagship Solutions and reinstatement of resigned Fellows.

6) **Honours and Awards Committee**

There was a discussion of the CAE Scholarship event and a recent teleconference of the H&A committee

7) **CCA**

The following items were briefly presented:

- a) Collaboration Agreement Funding
- b) Nominations to CCA BoG
- c) Restatement of the CCA Mission
- d) CCA Panels
- e) CCA participation in CAE Research Projects

8) **Research Committee Projects**

There was a discussion of some new proposed projects. A methodology for approving new projects was discussed.

9) **Annual Meeting Update**

An overview of the recent 2018 AGM was presented. Plans for the 2019 AGM were presented.

10) **International Committee**

The chair provided an update on recent activity.

11) **Other Business**

No other business was discussed.

12) ***In camera* Session**

- a) Was not held.

13) **Adjournment**

The meeting with adjourned at 12:05 pm.